



Food Vendor Application  
March 16, 17 & 18 2018

<http://fairhopeartsandcraftsfestival.com/>

**Application Deadline: November 2, 2017**

Friday and Saturday 10:00 am – 5:00 pm CST  
Sunday 10:00 am – 5:00 pm CST

**Please Print**

Vendor Name \_\_\_\_\_

Contact Person \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

**A Completed Application Consists of:**

1. All blank spaces have been filled in and information is correct.
2. Self-addressed stamped envelope.
3. **Current** Photograph of Food Booth/Truck you plan on exhibiting with.
4. **Baldwin County Health Department Permit.** (Applicant is responsible for submitting CURRENT form)
5. Check for Utilities (electrical, water, sewer) payable to : *City of Fairhope*

6. Separate check for Health Department fees; payable to *Baldwin County Health Department.*
7. Separate Check for Booth Fees payable to Fairhope Arts and Crafts Festival, PO Box 2343, Fairhope, AL 36533
8. Proof of Insurance.
9. Attach a typed list of all food items you plan to serve at the festival. Please do not write by hand.

**No application will be considered until all of the above have been met. Incomplete applications will not be processed nor accepted.**

Applying For: \_\_\_\_\_ Food Court \_\_\_\_\_ In-Show  
**Food Court Applicants**

Length Needed Along Curb, ft. \_\_\_\_\_  
**(Be exact, include tongue)** \_\_\_\_\_  
Height \_\_\_\_\_  
Width \_\_\_\_\_  
Tongue is on: Left \_\_\_\_\_ Right \_\_\_\_\_

**Electrical Fee—Booth:** \_\_\_\_\_  
*Cost \$100/110V outlet and \$125/220V outlet*  
# of 110 volt outlets: \_\_\_\_\_ amps/outlet \_\_\_\_\_  
# of 220 volt outlets: \_\_\_\_\_ amps/outlet: \_\_\_\_\_

**Off Site Electrical:**  
**Necessary food service supply trailer/ freezer**  
**REQUEST ONLY – limited spaces available (NO RV's)**  
*Cost: \$100/110V and \$125/220V outlet*  
# of 110 volt outlets: \_\_\_\_\_ amps/outlet: \_\_\_\_\_  
# of 220 volt outlets: \_\_\_\_\_ amps/outlet: \_\_\_\_\_

**Sewer/Water \$16** \$ \_\_\_\_\_

**Total City Fees:** \$ \_\_\_\_\_

Payable to: *City of Fairhope*

**Booth Fee:** \$ \_\_\_\_\_

See schedule in right column  
Payable to: *Fairhope Arts and Crafts Festival*

**Baldwin County Health Depart. Fee \$50.00** \$ \_\_\_\_\_

Payable to: Baldwin County Health Dept.

**Food Court Vendor Fees**

**Circle the space you want below, and indicate beside it whether it is your 1<sup>st</sup> or 2<sup>nd</sup> choice.** There is a maximum of 3 contiguous booth spaces per vendor. The Committee will decide final placement in the Food Court. We will inform you of booth location at registration.

Submit the fees based on the amount of your first choice fee. We will refund fees if necessary. If your curb length exceeds 20', add 5% per ft to the fees below.

Space	Booth	Space	Booth
2	\$2700	1	\$2700
4	\$2200	3	\$2200
6	\$1600	5	\$1600
8	\$1600	7	\$1600
10	\$1250	9	\$1250
12	\$1250	11	\$1250
14	\$1000	13	\$1000
16	\$1000	15	\$1000

**In-Show Applicants**

**Number of booths requested** \_\_\_\_\_

**Total In-Show Booth Fees** \_\_\_\_\_

See in-Show Vendors Fees  
Payable to: *Fairhope Arts and Crafts Festival*

Baldwin Co. Health Dept. Fee \$50.00 \_\_\_\_\_

Payable to: Baldwin County Health Dept.

**In-Show Vendor Fees**

Circle your choice  
In-show Vendor: Request a Max 4 booths per vendor

**10' X 10' Spaces**

1 <sup>st</sup> or only booth	\$500
2 <sup>nd</sup> booth add	+\$700
3 <sup>rd</sup> booth add	+\$850
4 <sup>th</sup> booth add	+\$1000

**20' x 10' Spaces**  
\$750

In-Show Vendors must sell limited approved food or container drinks only, and **will not have access to POWER or WATER.** Quiet generator (65dB) or less is allowed.

CONTACT NUMBERS:

FOOD COURT  
Dianne Herzog (251) 753-3131

BALDWIN COUNTY HEALTH DEPARTMENT  
Cathy LaSource (251) 947 - 3618



**March 16, 17, & 18, 2018**

- Food Court vendor must apply for a specific spot as your first, second and third choice. If you are given a space other than your first choice and it is a lower price, adjustments will be made accordingly.
- Acceptance is based upon the receipt of a completed vendor application, health department permit, monies, a copy of menu and a picture of booth. **Checks will be deposited within 5 days of acceptance to the show.**
- The Committee will decide final placement of vendors based on date of completed application, menu and other factors. Consideration will be given to returning vendors who have a history of compliance with the Fairhope Arts & Crafts Festival.
- Each Food Court space is 20 ft. along the curb. Additional footage will be provided at an extra charge based on availability and only if we can do so without detriment to other vendors. Only food booths can receive power from the Magnolia Street outlets. Support vehicles will use off site power based on availability.
- All commercial food vendors are required to possess a valid Baldwin County and State of Alabama business license.
- The utility fees (electrical, water/sewer) must be a separate check made payable to the City of Fairhope.
- Health Department fee must be a separate check and made payable to Baldwin County Health Department.
- The booth fee must be a separate check payable to Fairhope Arts and Crafts Festival.
- Ice may be purchased at the ice station in the food court in 40 lb. bags.
- In-Show, limited approved foods/drinks may be sold from hand-pushed carts, small tents, in a limited number of 10' x 10' spaces.
- All food and drink items must be sold from booth.
- Water will be supplied in the Food Court to fill holding tanks. (No permanent connections allowed. Hook-up to Fairhope businesses is strictly prohibited.)
- Contaminated water must be disposed of in the conveniently located sewer drains every day.

- **PARKING:** A limited number of off Site parking for necessary supply trailer/freezer will be supplied based on availability. No reserved parking will be allowed for commuters or overnight cars/trucks. No RV parking will be allowed. All requests for necessary supply trailer/freezer must be submitted on a separate sheet and specify the full length/width of each requested. Permits will **ONLY** be issued to necessary trailer/freezers that will remain parked the entire three (3) days of the festival. If at any time your trailer/freezer vacates its parking spot you will forfeit the spot.
- Fresh water hoses must be white. Any other hoses must be non-white.
- Trash must be placed in garbage bags (supplied by you) and sealed to be picked up each evening by the City of Fairhope.
- Vendors bear the responsibility for all set-up and security needs. Fairhope Arts and Crafts Festival, its representatives, the committee, nor the City of Fairhope will be responsible for loss or damage of any kind.
- Fire Department requires all vendors to have a 5 lb. ABC fire extinguisher. Vendors that are frying must also have a 2.5 gal. K Fire extinguisher.
- The Arts & Crafts Festival Committee reserves the right to approve or deny certain food items to be served at the Festival
- Mandatory purchase of carbonated soft drinks and water will be stipulated by the Fairhope Arts and Crafts Festival upon agreement with said distributor. Please look for this notification in your acceptance letter.
- All applications resulting in returned checks will be subject to committee review. Further participation in the Arts and Crafts Festival will be addressed as well. A penalty of \$100.00 will be assessed for each returned check.

**\*The Fairhope Arts & Crafts Festival reserves the right to remove a food vendor from the show for conduct deemed unacceptable or detrimental to the mission and reputation of the Festival. You will also be removed for not abiding by the requirements and information listed in the application. Sale of food items is restricted to the approved trailer, cart, or tent space specified at the time of this agreement. No food items can be dispensed outside of the approved space. In addition, the types of food items that will be dispensed must conform to those approved at the time of this agreement. Once you are accepted into the Festival, there will be no refunds for any reason.**

**By signing you agree to the terms of this contract.**

Signature

Date

**Mail Checks, Application and Health Department Permit to:**

**Fairhope Arts and Crafts Festival  
Attn: Dianne Herzog  
P.O. Box 2343  
Fairhope, AL 36533**

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