



Annual
FAIRHOPE

Arts & Crafts Festival
Food Vendor Application
March 15, 16 & 17 2019

<http://fairhopeartsandcraftsfestival.com/>

Application Deadline: November 2, 2018

Food Court Hours:
Fri, Sat & Sun 10:00 am – 5:00 pm CST

Please Print

Vendor Name _____

Contact Person _____

City _____ State _____ Zip _____

Home Phone _____

Cell Phone _____

Work Phone _____

E-Mail _____

A Completed Application Consists of:

1. All blank spaces have been filled in and information is correct.
2. Self-addressed stamped envelope.
3. **Current** Photograph of Food Booth/Truck you plan on exhibiting with.
4. **Baldwin County Health Department Permit.** (Applicant is responsible for submitting CURRENT form)
5. Check for Utilities (electrical, water, sewer) payable to : *City of Fairhope*

6. Separate check for Health Department fees; payable to *Baldwin County Health Department.*
7. Separate Check for Booth Fees payable to Fairhope Arts and Crafts Festival, PO Box 2343, Fairhope, AL 36533
8. Proof of Insurance.
9. Attach a typed list of all food items you plan to serve at the festival. Please do not write by hand.

No application will be considered until all of the above have been met. Incomplete applications will not be processed nor accepted.

Applying For: _____ Food Court _____ In-Show

Food Court Applicants

Length Needed Along Curb, ft.

(Be exact, include tongue) _____

Height _____

Width _____

Tongue is on: _____ Left _____ Right _____

Electrical Fee—Booth:

Cost \$100/110V outlet and \$125/220V outlet

of 110 volt outlets: _____ amps/outlet _____

of 220 volt outlets: _____ amps/outlet: _____

(NEW) Direct Hard Wired Connection \$100/each: _____

Off Site Electrical:

Necessary food service supply trailer/ freezer

REQUEST ONLY – limited spaces available (NO RV's)

Cost: \$100/110V and \$125/220V outlet

of 110 volt outlets: _____ amps/outlet: _____

of 220 volt outlets: _____ amps/outlet: _____

Sewer/Water \$16 \$ _____

Total City Fees: \$ _____

Payable to: *City of Fairhope*

Booth Fee: \$ _____

See schedule in right column

Payable to: *Fairhope Arts and Crafts Festival*

Baldwin County Health Depart. Fee \$50.00 \$ _____

Payable to: Baldwin County Health Dept.

Food Court Vendor Fees

Circle the space you want below, and indicate beside it whether it is your 1st or 2nd choice. There is a maximum of 3 contiguous booth spaces per vendor. The Committee will decide final placement in the Food Court. We will inform you of booth location at registration.

Submit the fees based on the amount of your first choice fee. We will refund fees if necessary. If your curb length exceeds 20', add 5% per ft to the fees below.

Space	Booth	Space	Booth
2	\$2700	1	\$2700
4	\$2200	3	\$2200
6	\$1600	5	\$1600
8	\$1600	7	\$1600
10	\$1250	9	\$1250
12	\$1250	11	\$1250
14	\$1000	13	\$1000
16	\$1000	15	\$1000

In-Show Applicants

Number of booths requested _____

Total In-Show Booth Fees

See in-Show Vendors Fees _____

Payable to: *Fairhope Arts and Crafts Festival*

Baldwin Co. Health Dept. Fee \$50.00 _____

Payable to: Baldwin County Health Dept.

In-Show Vendor Fees

Circle your choice

In-show Vendor: Request a Max 4 booths per vendor

10' X 10' Spaces

1 st or only booth	\$500
2 nd booth add	+\$700
3 rd booth add	+\$850
4 th booth add	+\$1000

20' x 10' Spaces

\$750

In-Show Vendors must sell limited approved food or container drinks only, must only use WHITE 10x10 tent and will not have access to POWER or WATER.

Quiet generator (65dB) or less is allowed.

CONTACT NUMBERS:

FOOD COURT
Dianne Herzog (251) 753-3131 OR Abby Sullivan (251) 401-0710

BALDWIN COUNTY HEALTH DEPARTMENT
Cathy LaSource (251) 947 - 3618



- Food Court vendor must apply for a specific spot as your first, second and third choice. If you are given a space other than your first choice and it is a lower price, adjustments will be made accordingly.
- Acceptance is based upon the receipt of a completed vendor application, health department permit, monies, a copy of menu and a picture of booth. **Checks will be deposited within 5 days of acceptance to the show.**
- The Committee will decide final placement of vendors based on date of completed application, menu and other factors. Consideration will be given to returning vendors who have a history of compliance with the Fairhope Arts & Crafts Festival.
- Each Food Court space is 20 ft. along the curb. Additional footage will be provided at an extra charge based on availability and only if we can do so without detriment to other vendors. Only food booths can receive power from the Magnolia Street outlets. Support vehicles will use off site power based on availability.
- All commercial food vendors are required to possess a valid Baldwin County and State of Alabama business license.
- The utility fees (electrical, water/sewer) must be a separate check made payable to the City of Fairhope.
- Health Department fee must be a separate check and made payable to Baldwin County Health Department.
- The booth fee must be a separate check payable to Fairhope Arts and Crafts Festival.
- Ice may be purchased at the ice station in the food court in 40 lb. bags.
- In-Show, limited approved foods/drinks may be sold from hand-pushed carts, small tents, in a limited number of 10' x 10' spaces.
- All food and drink items must be sold from booth.
- Water will be supplied in the Food Court to fill holding tanks. (No permanent connections allowed. Hook-up to Fairhope businesses is strictly prohibited.)
- Contaminated water must be disposed of in the conveniently located sewer drains every day.

- **PARKING:** A limited number of off Site parking for necessary supply trailer/freezer will be supplied based on availability. No reserved parking will be allowed for commuters or overnight cars/trucks. No RV parking will be allowed. All requests for necessary supply trailer/freezer must be submitted on a separate sheet and specify the full length/width of each requested. Permits will ONLY be issued to necessary trailer/freezers that will remain parked the entire three (3) days of the festival. If at any time your trailer/freezer vacates its parking spot you will forfeit the spot.
- Fresh water hoses must be white. Any other hoses must be non-white.
- Trash must be placed in garbage bags (supplied by you) and sealed to be picked up each evening by the City of Fairhope.
- Vendors bear the responsibility for all set-up and security needs. Fairhope Arts and Crafts Festival, its representatives, the committee, nor the City of Fairhope will be responsible for loss or damage of any kind.
- Fire Department requires all vendors to have a 5 lb. ABC fire extinguisher. Vendors that are frying must also have a 2.5 gal. K Fire extinguisher.
- The Arts & Crafts Festival Committee reserves the right to approve or deny certain food items to be served at the Festival
- Mandatory purchase of carbonated soft drinks and water will be stipulated by the Fairhope Arts and Crafts Festival upon agreement with said distributor. Please look for this notification in your acceptance letter.
- All applications resulting in returned checks will be subject to committee review. Further participation in the Arts and Crafts Festival will be addressed as well. A penalty of \$100.00 will be assessed for each returned check.

***The Fairhope Arts & Crafts Festival reserves the right to remove a food vendor from the show for conduct deemed unacceptable or detrimental to the mission and reputation of the Festival. You will also be removed for not abiding by the requirements and information listed in the application. Sale of food items is restricted to the approved trailer, cart, or tent space specified at the time of this agreement. No food items can be dispensed outside of the approved space. In addition, the types of food items that will be dispensed must conform to those approved at the time of this agreement. Once you are accepted into the Festival, there will be no refunds for any reason.**

By signing you agree to the terms of this contract.

Signature _____ Date _____

Mail Checks, Application and Health Department Permit to:

**Fairhope Arts and Crafts Festival
Attn: Dianne Herzog
P.O. Box 2343
Fairhope, AL 36533**



The Fairhope Arts and Crafts Festival committee appreciates your participation in the 2019 Fairhope Arts & Craft Festival. In an effort to improve the coordination and the service of participants you are reminded to provide the following information

- When submitting the 2019 application please include current photographs of your booth and/or trailer.
- Measure the length of the booth and/or trailer and ensure that you include the length of the tongue in the overall length submitted (This is important to ensure that we have added space for all vendors).
- Indicate if the tongue is on the right or left hand side as you face the serving side of the trailer.
- As a reminder, once notified that you have been accepted to the show, your checks will be deposited within five (5) business days.

REMINDERS:

Food Court Vendors may stay open until 7:00 pm on Friday and Saturday nights.

You must take steps to put down a protective material around areas where grease can be spilled and ensure that all grease containers are removed from your space. **The cleanliness of your space will be taken into consideration when evaluating your participation in future Festivals.**

PARKING: A limited number of off Site parking for NECESSARY supply trailer/freezer vehicles will be supplied based on availability. No reserved parking will be allowed for commuters or overnight cars/trucks. NO RV parking will be allowed.

CONTACT NUMBERS:

FOOD COURT
Dianne Herzog (251) 753-3131
Abby Sullivan (251) 401-0710

BALDWIN COUNTY HEALTH DEPARTMENT
Cathy LaSource (251) 947 - 3618

Baldwin County Health Department
Environmental Health
P.O. Box 369
Robertsdale, AL 36567
Phone 251-947-3618 Fax 251-947-3557

Application for Temporary Concession Food Permit

*** Applications for temporary events shall be submitted three (3) weeks prior to event start. Drawing of setup and equipment must accompany application. **Applications received after deadline may be denied.**

Date _____, 20____

Name of Establishment: _____

Name of Event: _____

Event Location: _____

Date(s) of Event: _____ Time of Event: _____

Applicant Business Structure is a (check one):

Corporation Limited Liability Corporation(LLC) **Individual/Sole Proprietorship Partnership Nonprofit Corpora

****For Individual/Sole Proprietorship Enter Number of Employees NOT including yourself: _____**

Municipality County State Joint City/County Other: _____

Owner Information

Owner Name: _____

Owner Address: _____

Owner Home Phone: _____ Owner Fax: _____

Owner Mobile Phone: _____

Type of setup: Mobile Trailer _____ Tent: _____

Water Source: Provided: _____ Carried to Event: _____

Sewage Disposal: Provided: _____ Self Disposal: _____ How Disposed? _____

Menu Information

List all items to be sold at event:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I hereby certify that the above statements are true and correct and I (we) agree to comply with all of the provisions of the State Board of Health Rules, and hereby authorize the County Health Officer, the State Health Officer, or their representatives to enter upon the premises of the above named establishment for inspection purposes.

Signed _____

Title _____

For Health Department Use Only

Application Approved With Special Conditions _____

Application DENIED because: _____

Application Approved By _____ Permit Number Issued _____

Date Permit Effective _____ Date Permit Issued _____ Date Permit Expires _____

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